



मुंबई रेलवे विकास कॉर्पोरेशन लि.

(भारत सरकार, रेल मंत्रालय का एक सार्वजनिक उपक्रम)

MUMBAI RAILWAY VIKAS CORPORATION LTD.

(A PSU of Govt. of India, Ministry of Railways)

सं. एमआरव्हीसी/ई/डीडीई/19/2025

दिनांक : 30-12-2025

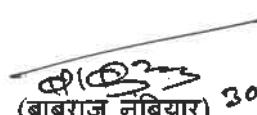
रिक्ति अधिसूचना सं. 19/2025

विषय: संविदा के आधार पर ड्रॉइंग एवं डिजाइन इंजीनियर (एस एंड टी) के एक पद पद पर नियुक्ति हेतु
रिक्ति अधिसूचना।

Sub: Vacancy Notice for filling up of post of Drawing and Design Engineer (S&T) on
Contractual basis in Mumbai Railway Vikas Corporation Ltd.

संविदा के आधार पर ड्रॉइंग एवं डिजाइन इंजीनियर (एस एंड टी) के एक पद पर नियुक्ति हेतु रिक्ति
अधिसूचना संख्या 19/2025 दिनांक 30-12-2025 की प्रति संलग्न है।

संलग्न: उपर्युक्त के अनुसार


(बाबुराज नवियार) 30.12.2025
वरिष्ठ प्रबंधक (मानव संसाधन)



मुंबई रेलवे विकास कॉर्पोरेशन लिमिटेड
 (आमत सरकार रेल मंत्रालय का एक सार्वजनिक उपक्रम)
MUMBAI RAILWAY VIKAS CORPORATION LTD.
 (A PSU of Govt. of India, Ministry of Railways)

अधिसूचना सं. एमआरवीसी/ई/ड्राइंग और डिजाइन इंजीनियर/19/2025 दिनांक 30.12.2025

NOTIFICATION NO. MRVC/E/DDE/19/2025 Dated 30.12.2025

अनुबंध के आधार पर ड्राइंग और डिजाइन इंजीनियरों की नियुक्ति

**ENGAGEMENT OF DRAWING AND DESIGN ENGINEERS ON CONTRACT
 (LAST DATE FOR SUBMISSION OF APPLICATION BY MAIL: 29.01.2026)**

(मेल द्वारा आवेदन जमा करने की अंतिम तिथि: 29.01.2026)

1. Mumbai Railway Vikas Corporation Ltd.(MRVC), a Public Sector Undertaking of Govt. of India under Ministry of Railways (MoR), incorporated on 12th July 1999 under Companies Act, 1956, executes the projects under Mumbai Urban Transport Project (MUTP). The Corporation already executed number of suburban rail improvement projects in Mumbai and extended suburbs for enhancing suburban rail transportation capacity. The corporation is also involved in the planning and development of Mumbai Suburban Rail system.
2. MRVC is looking for dynamic and result oriented professionals as under for execution of S&T projects in Mumbai Suburban Area on contractual basis.

Name of the post	No. of vacancies
Drawing & Design Engineer (S&T)	1 (UR)

The selected candidates shall be initially engaged as "Drawing & Design Engineer (S&T)" and on completion of one year designated as "Senior Drawing & Design Engineer (S&T)" with enhanced perks subject to satisfactory performance report by the controlling officer.

3. **पद और कार्य का विवरण Details of the post and Job Description:**

Drawing & Design Engineer (S&T) shall be required to prepare all Railway Signaling and Telecommunication Drawings for execution of projects undertaken by MRVC. The Engineer shall also be required to store all the documents systematically in hard copy as well as in soft format. He/She shall also be required to coordinate with Railways for obtaining various approvals/sanction.

4. **वेतनमान/भत्ते/छुट्टी Pay Scale/Allowances/Leave**

The Pay Scale/Allowances/Leave are as under:

1	Pay Scale and Allowances	<ul style="list-style-type: none"> • IDA Equivalent E1 grade Rs.40,000-1,40,000 • Basic Pay Rs.40,000/- per month • Pay and perks include Basic Pay, Dearness Allowance, Cafeteria of Allowances, House Rent Allowance, Consolidated Travelling Allowance, Provident Fund (employer's share) etc. • The other entitlements like mobile phone, laptop, sodexo etc are as per the policy of the corporation. • Pay protection will be given to candidates working in IDA E1 grade in Railway/Railway PSUs as Drawing & Design Engineer (S&T) or equivalent.
2	Mandatory deduction from salary	PF and Income Tax and any other incidental recovery will be deducted from Gross Salary as per extant rules.
3	Medical facility as per the policy of the corporation.	
4	Leave	<ul style="list-style-type: none"> (1) Casual Leave : 8 days p.a. (2) Restricted Holidays : 2 days p.a. (3) 10 days sick leave for six months (like Half pay leave with provision for commutation) (4) 12 days special leave per annum.

5. आयु सीमा Age Limit

The upper age should not exceed 35 years as on the date of issue of Vacancy Notification.

6. शैक्षिक योग्यता Educational Qualification

- i. Drawing & Design Engineer (S&T): BE/B.Tech (Electronics & Communication/ Electronics/ Electrical/Mechanical/Computer Science Engineering) from a recognized institution or equivalent
OR
- ii. Diploma (Electronics & Communication/Electrical/Mechanical/Computer Science Engineering) from a recognized institution or equivalent

7. आवश्यक अनुभव Essential Experience

(a) Minimum Post Qualification Experience

- i. For Degree holders : 4 years in Railway Signalling
- ii. For Diploma holders : 7 years in Railway Signalling

Note: Railway Signaling means execution/supervision/preparation of any Railway Signaling work which may/may not include drawing work.

(b) Relevant Post Qualification Experience

At least 2 years (for Degree holders) & 4 years (for Diploma Holders) experience of Designing Railway Signaling Drawings shall be with Project Management Consultants or General Consultant or Construction Agency and/or with Signalling Contractors for Electronic/Relay Interlocking and/or with OEMs of Electronic Interlocking system either individually or combined. Designing Railway Signaling means preparation of Signal Interlocking Plan/Selection Table/Circuit Diagrams or any other Drawings related to Railway Signaling.

Candidates having Software skills such as Auto CAD and MS Office shall be preferred.

8. सेवा करार Service Agreement

The selected candidates will have to serve the Corporation for at least two years for which he/she should execute a Surety Bond of Rs.1 Lakh in favour of Mumbai Railway Vikas Corporation Ltd. on Rs. 500/- stamp paper to serve the Company for two years.

9. स्वास्थ्य परीक्षण Medical Examination

The candidate should have sound health. Before joining, candidates will have to undergo medical examination and produce the certificate of fitness for job issued by a Doctor (at least MBBS).

10. कैसे आवेदन करें How to apply

- (a) Duly filled in application should be sent to Senior Manager (HR), Mumbai Railway Vikas Corporation Ltd. by email on career@mrvc.gov.in.
- (b) Last date for submission of application by mail is **29.01.2026**.
- (c) Applications should be complete in all respects and strictly as per the prescribed format (Annexure-I). Applications not conforming to the prescribed format or having illegible/ambiguous certificates or without certificates or incomplete will be summarily rejected.
- (d) The experience eligibility shall be counted upto date of submission of application.

(A) Self-attested documents to be attached with the filled application: Mandatory documents

- i. Copy of original application
- ii. Copies of certificate in proof of qualification (As per the qualification specified in Notification)
- iii. Copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- iv. Copy of Photo ID proof (Aadhar/Pan Card)
- v. Copy of document regarding experience, last served and others.
- vi. Candidates employed with Government Departments / PSUs / Autonomous Bodies have to produce NOC at the time of document verification, failing which they would not be allowed to appear for document verification.
- vii. Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character (not older than six months).

(B) Recommended documents

- i. Copy of employment letter issued by previous as well as present employer.
- ii. Copy of Form 16 issued by previous / present employer.
- iii. Copy of document indicating Employees Provident Fund (EPF) Number/PF Number.

11. सामान्य दिशा निर्देश General Instructions

- i. The candidates must bring with them original application, original certificates, along with one set of self-attested photocopy in proof of photo identity, age, caste, educational qualification along with mark sheets of all semesters of Degree and experience on the date of document verification and interaction, failing which candidate will not be considered for document verification and interaction. Incomplete or vague educational qualification will be invalid.
- ii. Even after contractual agreement, if any document/ certificate/ information are found incorrect or false in any scrutiny or verification, then the contractual service will be immediately terminated forthwith without assigning any reason and prior notice, besides legal action which may also be initiated.
- iii. The Corporation reserves the right to cancel/ restrict/ curtail/ enlarge the contract engagement process, if need so arises, without any prior notice and without assigning any reasons therefore.
- iv. No train/bus fare/ TA/DA shall be payable by the Corporation to the candidates for appearing document verification and interaction.
- v. Selected candidate will have to pass prescribed medical examination before the contract is entered into, for fitness to perform the work awarded.
- vi. The selected candidates should be able to join at the project site within maximum 45 days after issuing of offer of appointment by MRVC. Any deviation in the said policy will be dealt on case-to-case basis, based on the merits of the case.

12. चयन प्रक्रिया Selection Process

- i. After preliminary screening of the applications received from candidates by mail, the eligible candidate(s) will only be called for document verification and interaction.
- ii. The candidate will be interviewed by a nominated Committee and the selection will be finalized on merit based on the performance in the interview, qualification and post qualification experience of the Candidate.
- iii. The decision of the Nominated Committee of MRVC shall be final and binding.
- iv. The other broad terms of contract are given below for information of the candidate which are subject to changes at the time of actually entering into the contract, at the discretion of MRVC, which may please be noted.
- v. The period of contract will be initially for a period of two years, extendable on yearly basis on satisfactory performance and mutual consent. If required, the same can be renewed as a fresh contract on year to year basis.
- vi. Panel of standby candidates over and above requirement will be maintained as per merit as decided by MRVC. Such candidates may be engaged as per requirements of MRVC projects within the validity of panel. Posts notified are not regular establishment posts.

- vii. The candidate selected for the above contractual agreement shall not be absorbed in MRVC regular service. The candidate therefore shall not have right to claim for permanent absorption in MRVC and shall be required to give an undertaking in writing to MRVC to that effect.
- viii. The Corporation reserves the right to terminate the contract if the contract appointee is found unsuitable, by giving one month notice or payment in lieu thereof. Similarly, the appointee will be required to give one month notice to MRVC for termination of contract.
- ix. The selected candidate on engagement should also attend emergencies and other calls of duties, as demanded and expected, during their day to day activities.
- x. In the event the appointee is found involved in undesirable activities such as embezzlement, unlawful activities (including passing on confidential information of MRVC), unauthorized absence, in-subordination or breach of any of the terms of contract without prejudice to the right to initiate civil/criminal proceedings, the contract appointment shall be terminated.
- xi. Selected candidates shall use electronic resources of MRVC in strict adherence to the policies and guidelines issued by MRVC from time to time. The email account and user ID's created for official purposes shall always be used in a responsible, effective, ethical and lawful manner. Any misuse of these resources and / or putting the Corporation at risk of any liability based on such misuse shall result in termination of employment and appropriate legal action.

13. करार की समाप्ति Termination of Contract

The termination of contract and its consequences are as under:-

- (a) In addition to the above conditions, the contract agreement shall be terminated on:-
 - (i) Completion of last day of contract period or any extended period thereon.
 - (ii) The breach of any terms of contract of employment by contract employee.
 - (iii) The last day of the one month notice period of termination issued by either side or payment in lieu thereof by either party.
- (b) If any litigation on whatsoever account is initiated by or against MRVC, the cause of which lies in contract period, the presence of contract appointee will be required, even after termination or expiry of the contract agreement.
- (c) Upon any premature termination or expiration of contract for any reason, the contract appointee shall return to MRVC any property belonging to MRVC, all tools and plants, documents, any passwords or user IDs, etc. under his control. This will include all confidential information regarding work, hard and soft copies of documents and information of whatever description of whatever form, tangible or intangible in his possession, together with copies, notes or summaries of such documents and his own working papers which are derived or based upon such documents.
- (d) They will have to clear all their advance(s) or due(s), if any cash or vouchers or if any financial outstanding liabilities etc.
- (e) Contract appointee will be responsible for the acts and omission(s) in the course of contractual service during the period and thereafter.

Annexure : I

30.12.2025
(Baburaj G Nambiar)
Sr.Manager (HR)

आवेदन पत्र का प्रारूप APPLICATION FORMAT

अधिसूचना सं. दिनांक /NOTIFICATION NO & DATE: _____
 पद के लिए आवेदन / POST APPLIED FOR: _____

Affix recent
passport size photo
and sign across

निम्न लिखित सभी कॉलम भरे जाएं
 All columns given below should be filled in.

1	उम्मीदवार का नाम श्री/श्रीमती/सुश्री Name of the Candidate Mr/Mrs/Ms	
2	पिता/पति का नाम Father's/Husband's name	
3	पिन कोड सहित पूरा डाक पता Full Postal address with pin code	
4	मोबाइल नंबर Mobile number	
5	ई-मेल पता E-mail address	
6	जन्म तिथि Date of Birth (DD/MM/YYYY)	
7	आयु 30.12.2025 तक Age as on 30.12.2025Years.....months.....days.
8	लिंग: पुरुष/महिला Gender: Male/Female	
9	जाति: सामान्य/ अनुसूचित जाति/ओबीसी Caste: UR/SC/ST/OBC	
10	कार्य करने का वर्तमान स्थान, धारित पद और वेतन Current place of working, post held, Scale of pay and salary	

11. Education Qualification: शैक्षिक योग्यता

परीक्षा का नाम Name of Examination	उत्तीर्ण वर्ष Year of passing	बोर्ड/विश्वविद्यालय का नाम Name of Board/University	प्राप्त अंकों का कुल % Aggregate % of marks obtained

12. अन्य योग्यता Other Qualification: _____

13. योग्यता के बाद कार्य अनुभव Post Qualification Work Experience:

Sr. No.	Posts held	From	To	No. of years	Pay scale/ Monthly remuneration	Organization and brief description of job	Any other details
(a) Post Qualification Experience in Railway Signalling as per Item 7(a) of the notification							
Total							
(b) Relevant Post Qualification Experience as per Item 7(b) of the notification							
Total							

I hereby declare and certify that the above information is true and correct to the best of my knowledge. If any information furnished by me is found to be incorrect/false, my application shall be liable to be rejected/my services are liable to be terminated at any stage, if recruited.

Signature of the applicant :
Name :

List of documents enclosed (Please indicate 'tick' [✓] in the box)
(Note : Failure to attach any of these documents may render the applicant ineligible)

अनिवार्य दस्तावेज़ MANDATORY DOCUMENTS

- a. Self-attested copies of certificate in proof of qualification (As per the qualification specified in Notification)
- b. Self-attested copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- c. Self-attested copy of Phot ID Proof (Aadhar Card/Pan Card)
- d. Self-attested copy of document regarding experience, last served and others
- e. Character certificate from Gazetted Officer/Executive Officers for certifying that he/she is bearing good moral character (not older than six months)

अपेक्षित दस्तावेज़ RECOMMENDED DOCUMENTS

- a. Self-attested copy of employment letter issued by previous as well as present employer
- b. Self-attested copy of Form 16 issued by previous/present employer
- c. Self-attested document indicating Employee Provident Fund (EPF) Number/PF Number

I hereby certify that I have read and understood all the instructions regarding the Notification for this post as given on website www.mrvc.indianrailways.gov.in

Signature of the applicant :
Name:

Date :

Place :