



GUJARAT METRO RAIL CORPORATION (GMRC) LIMITED

(SPV of Govt. of India & Govt. of Gujarat)

(Formerly known as Metro-Link Express for Gandhinagar And Ahmedabad (MEGA) Company Limited)

Advt. No. GMRC/HR/RECT/APPR/05-2022/01

Date of Notification: 18th May, 2022

Last Date of receipt of applications: 31.05.2022

ENGAGEMENT OF APPRENTICES UNDER THE APPRENTICE ACT, 1961

Gujarat Metro Rail Corporation (GMRC) Limited, a 50:50 Special Purpose Vehicle (SPV) jointly owned by Government of India and Government of Gujarat is entrusted with the responsibility of implementation of Ahmedabad Metro Rail Project Phase-I, Phase-II & Surat and their Operations & Maintenance.

Gujarat Metro Rail Corporation (GMRC) Limited Invites online applications from promising, energetic and motivated graduates of Indian nationality as Apprentice under “MUKHYAMANTRI APPRENTICESHIP YOJANA” for various offices of GMRC located at Gandhinagar, Ahmedabad & Surat as per below details:

Sr. No.	Trade name	Locations	No. of Post	Age as on Date of advertisement	Required Qualification
1	Assistant/ Back Office	GMRC Offices (Gandhinagar, Ahmedabad & Surat)	13 nos. (Gen-7, SEBC-4, ST-2, SC-1)	18 to 25 Years as 31.05.2022	Bachelor's degree (Graduation) in BA/ B.Com/ BBA/ BCA/ BSc(IT)/ from a Govt. Recognized University / Institute & Candidate should have Stenography/ Typewriting certificate (English / Gujarati) & Good knowledge of Office Microsoft.

AGE CRITERIA:

- Minimum 18 years and maximum 25 years as on 31.05.2022. That is, the Date of Birth of the Candidate/Applicant should be between 01.06.1997 and 31.05.2004.

Concession & Relaxation: (Upper age is relaxed by 5 years for SC/ST candidates and 3 years for OBC candidates for the trades reserved for them).

STIPEND:

- The apprentices are eligible for monthly stipend as per Apprentices Act, during their period of engagement as follows:
- Apprentice will get stipend of Rs. 12,000/- per month during 1st Year and may be further enhanced based on performance from second & third year on standard terms & conditions of the Organization
- The trainee is not eligible for any TA-DA/Boarding or Lodging expenses incurred during the period of training. GMRC will not provide any financial assistance towards transportation.

SELECTION:

- Eligible/ qualified candidates as per the eligibility criteria of Advt. shall have to undergo a stenography/ typing skill test dictation speed of 80 wpm; followed by personal interview and final selection will be done based on merit and reservation rules.
- The candidature of the applicant would be provisional and subject to subsequent verification of certificates. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will



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- stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her engagement is liable to be terminated.
- III. The list of documents and originals to be brought for verification shall be intimated to the selected candidates.
 - IV. On successful completion of document verification and the execution of Apprenticeship contract agreement, letter of engagement shall be issued to the candidates.
 - V. Reservation of positions will be followed as per Government of Gujarat Policy, as applicable for the engagement of Apprentices under The Apprentices Act, 1961 as amended.

GENERAL CONDITIONS:

- I. Candidates are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of application.
- II. The vacancies are tentative in nature and may decrease or increase as per requirement of the organization in case of non-availability of stenography qualified candidates; others will be considered.
- III. The candidates should NOT have undergone Apprenticeship earlier or pursuing Apprenticeship Training as per the Apprentices Act, 1961, as amended from time to time.
- IV. Please note that this apprentice recruitment will be purely based on training under "MUKHYAMANTRI APPRENTICESHIP YOJANA". The tenure of the Apprenticeship will be as per the trade under which apprentice will take training and on standard terms & conditions of the Organization.
- V. The above posts is purely temporary for a period of two (02) years and may be extended for One (01) year or a part thereof depending on the GMRC's work requirement and the performance of the candidate.
- VI. Please note on completion of period of apprenticeship training in GMRC the apprentice shall have no rights to claim any employment from GMRC on the basis of this apprenticeship at any point of time.
- VII. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, higher qualification etc. No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability / insufficient number of candidates
- VIII. Applications/Registration which are incomplete or not fulfilling the eligibility criteria shall not be considered "Eligible" and treated as "Rejected".
- IX. Canvassing of any kind shall disqualify the candidate.
- X. The service terms and conditions of the apprentices shall be governed by The Apprentices Act, 1961 and Rules 1992 as amended from time to time.

HOW TO APPLY:

- I. Interested candidates with qualifications should fill up the required information online only on Company website through the link under <http://www.gujaratmetrorail.com/careers/> "APPLY ONLINE" on or before 31st May, 2022.
- II. Merge - Your C.V, Adhaar card, Caste certificate, SSC, HSC Marksheets & Graduation Degree certificate, Stenography certificate in one single pdf. & upload on GMRC website during submission of application.



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- III. No need to send print/ hardcopy to Gujarat Metro Rail Corporation (GMRC) Limited at this stage. Eligible candidates will be intimated about further proceedings.

IMPORTANT DATES:

Issue of advertisement and call for applications	18th May, 2022
opening of online application portal at www.gujaratmetrorail.com	18th May, 2022 11:00 AM
Last date for receiving of applications	31st May, 2022 23:59 PM

Note: However, in case of insufficient receipt of applications or non-availability of the required number of suitable candidates, GMRC reserves its right to extend the date of application at its own discretion.

MISCELLANEOUS:

- GMRC shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire recruitment process and journey.
- Any corrigendum/addendum etc. or updates with regard to this advertisement shall be made available on our website www.gujaratmetrorail.com only. Candidates are thus advised to periodically visit our above websites as all future correspondence and latest information shall be available only on our website.

TIME & DATE OF INTERVIEW:

Call letters for interview with stenography / typing skill test will be issued to shortlisted applicants indicating Time, Date and Venue of the Interview.

S/d

Sr. Deputy General Manager (HR)