

 <p><b>DELHI METRO RAIL CORPORATION LTD</b> (A Joint venture of Govt. of India and Govt. of Delhi)</p>	 <p><b>The Lifeline of Delhi.</b></p>
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**ADVT No. DMRC/PERS/22/HR/2021 (81) Dated: 05/03/2021**

**REQUIREMENT OF ASSISTANT MANAGER (SAFETY), ON CONTRACT BASIS,  
FOR CONSULTANCY ASSIGNMENT FOR NOIDA-GREATER NOIDA AQUA LINE EXTENSION**

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System for Delhi. The **Delhi Metro Rail Corporation, Lifeline of Delhi**, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Mumbai, Patna etc. carry about 3 million passengers per day in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities within India and abroad.

To meet with the requirement of experienced personnel for Safety Department, applications are invited from experienced, dynamic and motivated candidates of Indian nationality, having relevant work experience, for the post of **AM / Safety, purely on Fixed Term Contract basis**, initially for a period of three years, extendable to maximum of five years, for DMRC Consultancy Project at Noida – Greater Noida Aqua line Extension corridor (UP):

S.No	Post (Post Code)	No. of Vacancy	Essential Educational Qualification *	Essential Post qualification Experience	Contract Pay scale (IDA)	Maximum Age Limit on 01/03/21
1	Assistant Manager (Safety) Post Code: 01/AM/S	01	BE/B.Tech (preferably from Civil / Mechanical / Electrical Engineering) along with minimum one year duration full time Degree / Diploma in Safety from a Govt. recognized University / Institution / body with a minimum of CGPA score of 6 or 60% marks (for both qualifications)  BE/B.Tech in Fire and Safety Engineering from a Govt. recognized University with a minimum of CGPA score of 6 or 60% marks	Total professional experience shall be 10 years out of which 5 years in construction sector.	Rs. 50,000-1,60,000/-	Max. 55 years

\* The qualification should be Full time regular course from Govt. recognized University / Institution / body.

**II. JOB DESCRIPTION:**

**The incumbent shall be responsible for all Safety deptt. related works pertaining to DMRC Consultancy Assignment – NGN Aqua line Extn. Corridor.**

**III. SELECTION PROCESS**

The selection methodology shall comprise of the following process –

- a. Interview
- b. Medical Examination

(The Medical Examination will be in Executive / Technical category. The details of Medical Examination are available on DMRC website).

Candidates shall be called for Interview in the ratio of 1:5, subject to availability of eligible candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates will have to pass through the Screening Process and **Medical examination**, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, **will not** be given any alternative employment and decision of the Corporation shall be final on this issue. **All related information shall be available only on Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for updates.**

#### **IV. CHARACTER & ANTECEDENTS:**

The success in the screening process does not confer any right to appointment for candidates selected, unless the Corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

#### **V. SURETY BOND:**

The candidate selected for the post of **AM (Safety)**, on contract basis, will have to execute a Surety Bond of **Rs. 3,00,000/- along with the cost of training and applicable service tax to serve the Corporation for a minimum period of three years (exclusive of the period in which one remained on LWP or EOL) and also a three months prior notice**, will be required before seeking resignation from the Corporation.

#### **VI. PAY AND EMOLUMENTS:**

The pay & emoluments for the above post shall be as per their respective pay scale under the IDA (Industrial DA), as applicable, from time to time and other **benefits which include Perks, HRA / Lease, Medical benefit, EPF etc. as per extant rules of the Corporation.**

#### **VII. Schedule of selection:**

- a) **Last date of receipt** of duly filled in application format as at Annexure I (along with relevant documents in support of qualification, work experience, pay & pay scale (last drawn, in case of superannuated candidates) through Speed Post is **26/03/2021**. Incomplete applications or applications received after the due date will be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- b) **The list of shortlisted candidates shall be uploaded on DMRC website in the first week of April 2021 (tentatively) and interviews will be held in the second week of April, 2021 at Metro Bhawan, Barakhamba Road, New Delhi OR through online mode (tentatively) (Complete details will be displayed on DMRC website).**
- c) No separate communication, by post, will be sent to candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on DMRC website and appear for the interview.
- d) **The final result will be declared by third week of April, 2021 (tentatively).**

The candidates presently employed in Govt. or Public Sector undertakings (PSUs) should forward their application through proper channel along with the APARs for the last five years, latest Vigilance and D&AR clearance, so as to reach the below mentioned address by stipulated date.

The candidates are advised to check the website regularly and all further information regarding the screening process shall be published on the Career section of DMRC website.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 26/03/2021**, through Speed Post to the following address OR email the scanned copy of duly filled in Application Form, along with scanned copies of all other sought documents (as stated in the Application Form) to [dmrc.project.rectt@gmail.com](mailto:dmrc.project.rectt@gmail.com) (mention the name of post and Advt. No. in the subject of email):

**Executive Director (HR)  
Delhi Metro Rail Corporation Ltd  
Metro Bhawan, Fire Brigade Lane,  
Barakhamba Road, New Delhi.**



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(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

**ADVT. No. DMRC/PERS/HR/22/HR/2021 (81)**

## ANNEXURE I

### DMRC APPLICATION FORMAT

AFFIX A RECENT  
PASSPORT SIZE  
SELF ATTESTED  
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME	ASSISTANT MANAGER / SAFETY				
B	POST CODE	01/AM/S				
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER's / HUSBAND's NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/03/2021 (max. 55 years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION					
B	POST GRADUATION					
C	OTHER					
12	WORK EXPERIENCE (AS ON 01/03/2021) (FILL ONLY THE APPLICABLE COLUMN)					
		YEARS	MONTHS	DAYS		
I	TOTAL EXECUTIVE EXPERIENCE					
A	DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YY)					
B	DATE OF JOINING FIRST REGULAR JOB (DD/MM/YY)					

DETAILS OF EXPERIENCE			
II	FOR GOVT. SECTOR / PSU APPLICANT in <u>CDA / IDA SCALE</u> (Complete details of executive service / position held since joining) (separate sheet may be attached)		
	Executive Post Held	Organization Name	Pay Scale (CDA) Period (From – To) dd/mm/yy – dd/mm/yy
A			
B			
C			
III	FOR PRIVATE SECTOR APPLICANT (Complete details of Executive service / position held since joining) (separate sheet may be attached)		
	Executive Post Held	Organization Name	CTC Period (From – To) dd/mm/yy – dd/mm/yy
A			
B			
C			
IV	ESSENTIAL WORK EXPERIENCE		
	MINIMUM TOTAL EXPERIENCE OF 10 YEARS OUT OF WHICH AT LEAST 5 YEARS IN CONSTRUCTION SECTOR	YES / NO	
VI	BREIF DESCRIPTION OF WORK EXPERIENCE		
13	WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO	
	IF YES, DETAILS OF CASE		
14	WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT	YES / NO	
	IF YES, DETAILS OF INQUIRY		
15	NOC, D&AR, VIGILANCE STATUS FROM CURRENT EMPLOYER ENCLOSED (IN CASE OF GOVT. or PSU APPLICANT)	YES / NO	
16	ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (IN CASE OF GOVT. or PSU APPLICANT)	YES / NO	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point in time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Candidate

Name: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

**Documents to be enclosed (whichever applicable)**

1. Educational Certificates – Marks card & Degree (Diploma, Graduation, Post-Graduation) (for all)
2. Work Experience Certificate, Last 3 months salary slip (for all candidates)
3. NOC, Vigilance and D&AR clearance from Employer (In Case of Govt. or PSU Applicant)
4. APARs of Last 5 years (In Case of Govt. or PSU Applicant)