



Recruitment Advertisement 2019 – 04

Mumbai Metro Rail Corporation Limited intends to appoint qualified and experienced professionals for the following posts on Contract / Deputation basis:

Sr. No.	Name of Posts & Pay Scale (IDA) / Grade	Nature of appointment	Open	EWS	OBC	SC	ST	Total
1.	Dy. Town Planner Rs. 60,000 – 1,80,000/- (E3)	Contract (3 years)/ Deputation	1	-	1	-	-	2
2.	Dy. Engineer- I (MEP)- Elec & Mech Rs. 60,000 – 1,80,000/- (E3)	Contract (4 years)/ Deputation	1	-	-	-	-	1
3.	Architect Rs. 60,000 – 1,80,000/- (E3)	Contract (3 years)/ Deputation	1	-	-	-	-	1
4.	Dy. Engineer (Civil) Rs. 50,000 – 1,60,000/- (E2)	Contract (3 years)/ Deputation	-	-	-	1	-	1
5.	Account Officer Rs. 50,000 – 1,60,000/- (E2)	Contract (3 years)/ Deputation	1	-	1	-	-	2
6.	Jr. Engineer- II (MEP)- Elec & Mech Rs. 35,280 – 67,920/- (W6)	Contract (4 years)/ Deputation	2	-	1	-	-	3
7.	Deputy Accountant Rs. 34,020 – 64,310/- (W5)	Contract (3 years)	3	1	-	-	-	4
	Total		9	1	3	1	-	14

• **Note:**

- Age, qualification and experience would be as on **01st December, 2019.**
- For detailed advertisement, Recruitment Rules, eligibility requirements and other instructions for filling the above posts please visit www.mmrcl.com.
- Online registration will start from **10th December, 2019 at 10:00 Hrs. and will end on 24th January, 2020 at 23:59 Hrs.**

Date: 10th December, 2019

Place: Mumbai

Sd/-
(Ashwini Bhide, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.



Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
1.	Dy. Town Planner	Grade (E3) Rs. 60,000 – 1,80,000/- (IDA Pay scale)	02	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	• Degree in Architecture or Civil Engineering or Planning from recognized university or its equivalent degree and • Post Graduate Degree in Urban Planning or Town Planning recognized by All India Council for Technical Education or its equivalent.	Minimum 02 years’ experience as Town / Urban Planner	• Candidates with experience in Government sector /Public Sector Companies/ Infrastructure Companies will be preferred. • Skilled in AutoCAD, GIS, Photoshop, Sketchup, Revit



Sr. No.	Designation	Grade/ Pay scale	No. of posts	Age	Qualification	Experience	
						Mandatory	Desirable
2.	Dy. Engineer- I (MEP)- Elec & Mech	Grade (E3) Rs. 60,000 – 1,80,000/- (IDA Pay scale)	01	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Electrical / Mechanical Engineering from recognized and reputed university.	- Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 03 years' experience in “desirable” domain for the post; or - Sr. Supervisor having total minimum 08 years of service in supervisory grade, with 05 years' experience in desirable domain in the Grade Pay of Rs. 4,800/- in CDA pay scale or in Rs. 46,620 – 89,720/- in IDA pay scale - Total minimum 08 years of post-qualification experience in reputed Private sector in Executive grade with 05 years' experience in “desirable” domain for the post with minimum current CTC of Rs. 9.5 Lacs.	- Candidate should have experience of MEP & Maintenance activities in township & multi-storey buildings. - Experience of working in BMS and MEP division - Candidate should be conversant with international Fire & Electrical Safety issues in maintenance practices in large scale infrastructure projects. - Adequate experience in planning, designing, supplying, testing, installation & commissioning of Electrical & Mechanical Engineering works for Projects in Urban & Suburban environment including consultancy works related to Urban Rail projects. - Candidates with experience of working of modern Urban Rail systems / Infrastructure projects will be preferred. - Candidate should be conversant with work related to Lifts, Firefighting works, Electrical Installations including Plumbing and Water supply and STP.



Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
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3.	Architect	Grade (E3) Rs. 60,000 – 1,80,000/- (IDA Pay scale)	01	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Bachelor's in Architecture from a Govt. recognized and reputed university. Registration with Council of Architecture.	• Sr. Supervisor having total minimum 05 years of service with Grade Pay of Rs. 5,400/- or (accordingly the requirements below may change) • Total minimum 04 years of experience in Supervisory grade of Rs. 46,620 – 89,720/- in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; or • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 9.5 Lacs. • Knowledge of MR&TP Act, 1966 • Proficiency in MCGM DCR	• Candidates with experience in obtaining approval of residential projects under Slum Rehabilitation and Urban Renewal schemes • Skilled in AutoCAD, Photoshop, Sketchup Revit



Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
4.	Dy. Engineer (Civil)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	01	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Civil Engineering from a recognized and reputed university	• Sr. Supervisor having total minimum 04 years of service with Grade Pay of Rs. 4,600/- or • Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years’ experience in “desirable” domain for the post; or • Total minimum 04 years of experience in Supervisory grade of Rs. 46,620 – 89,720/- in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; or • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 08 Lacs.	• Experience of working on projects on tunnelling/ underground stations of urban railways/ other major underground works viaduct and bridges/ ballast-less track works. • Candidate should be conversant with international competitive bidding computerized environment working etc. • Adequate experience in planning designing, construction, integration and commissioning of civil engineering works for underground/ elevated metro/rail projects in urban & suburban environment including consultancy works related to urban rail projects. • Candidates with experience of working on modern urban rail system will be preferred.



Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
5.	Accounts Officer	Grade (E2) 50,000 – 1,60,000/-	02	Maximum 40 years	Degree in Commerce from recognised and reputed university and knowledge of Indian Accounting Standards.	Employees of Central Govt./ CPSU, State Govt./ State PSU's in the GP of Rs. 4800/- and above with minimum 10 years of post qualification experience in Finance & Accounts department. OR Employees in equivalent IDA Scale of Rs. 46,620 – 89,720/- with minimum 10 years of post qualification experience in Finance & Accounts department.	• Candidate should possess working knowledge of Accounting packages i.e. Tally, ERP, etc. Practical Experience of handling Direct & Indirect Tax and experience of Treasury management, Fund management, etc. and working knowledge of ERP Finance modules. • Candidates should have basic knowledge of contractual payment Indian Accounting Standards and Practical Experience of finalization of Accounts • Candidate with experience in Government sector Public Infrastructure Comparison will be preferred.
				Maximum 35 years (Age limit is not applicable for MMRCL Employees.)	CA/ ICWA	• Sr. Supervisor having total minimum 04 years of service with Grade Pay of Rs. 4,600/- or • Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years' experience in “desirable” domain for the post; or • Total minimum 04 years of experience in Supervisory grade of Rs. 46,620 – 89,720/- in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; or • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 08 Lacs.	



Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
6.	Jr. Engineer- II (MEP)-Elec & Mech	Grade (W6) Rs. 35,280 – 67,920/- (IDA Pay scale)	03	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree/ Diploma in Electrical / Mechanical Engineering from recognized and reputed university.	- Supervisor working in Central /State Govt. / PSU’s / CPSU’s / Autonomous Bodies in the Grade Pay of Rs. 4,200/- of CDA pay scale or - Total 08 years of post-qualification experience with minimum of 05 years in Rs. 34,020 – 64,310/-, W5 Grade in IDA pay scale in “desirable” domain for the post; or - Candidate from Private sector should have minimum 08 years of post-qualification work experience with atleast 05 years in desirable domain with minimum CTC of Rs. 6.5 Lakhs.	- Supervisor working in Central /State Govt. / PSU’s / CPSU’s / Autonomous Bodies in the Grade Pay of Rs. 4,200/- of CDA pay scale or - Total 08 years of post-qualification experience with minimum of 05 years in Rs. 34,020 – 64,310/-, W5 Grade in IDA pay scale in “desirable” domain for the post; or - Candidate from Private sector should have minimum 08 years of post-qualification work experience with atleast 05 years in desirable domain with minimum CTC of Rs. 6.5 Lakhs.



Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
7.	Deputy Accountant	Grade (W5) Rs. 34,020 – 64,310/- (IDA Pay scale)	04	Maximum 33 years (Age is relaxable for deserving/ internal candidates)	Full time Degree in commerce from recognized and reputed university (Inter CA/ Inter ICWA will be preferred)	Minimum 03 years’ experience in commercial undertaking/ reputed private sector in “desirable” domain	• Candidate should possess working knowledge of Accounting packages i.e. Tally, ERP, etc. • Practical Experience of handling Direct & Indirect Tax, filing of return etc. and working knowledge ERP Finance module • Candidates should have basic knowledge of contractual payments, Indian Accounting Standards and Practical Experience of finalization of Accounts • Candidate with experience in Government sector/ Public Sector/ Infrastructure Company will be preferred.

Recruitment Guidelines

1) Selection Procedure:

Candidates applying for the posts mentioned in the advertisement will be called for Personal Interview. MMRCL reserves the right to shortlist the Candidates for Personal Interview. The Candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field. Candidate may be asked to submit any other documents required by the scrutiny committee and he/ she is liable to produce the same. Selection criteria are relaxable for deserving Candidates with very sound background on discretion of committee for Scrutiny/ Selection.

2) Surety Bond :

The candidates selected for the above posts will have to execute a **surety bond of stipulated amount as mentioned below as per MMRCL Surety & Training Cost Recovery Bond Policy –**

Sr. No.	Grade	Applicable Surety Bond	Applicable Training cost	Applicable service period in lieu of Surety Bond
1.	E4 - E7	Rs. 2,00,000/-	Rs. 43,000/-	3 years
2.	E1 - E3	Rs. 1,50,000/-	Rs. 43,000/-	3 years
3.	W5-W8	Rs. 50,000/-	Rs. 22,000/-	3 years

3) Pay Scale, Allowances & Perquisites: (On Deputation):

The terms and conditions including pay scale etc. of the candidates appointed on deputation will be governed by DOPT/DPE/GOI guidelines as applicable.

4) Reservations / Relaxations / Concessions:

Reservations / Relaxation / Concessions would be given to SCs/STs/OBCs (Non-Creamy Layer)/ Person with Disability (PWD)/ Ex-Servicemen candidates as per guidelines issued by Govt. of India from time to time.

Abbreviations used:

SC – Scheduled Caste
OBC – Other Backward Class (Non - Creamy Layer)
EWS – Economically Weaker Sections
ST - Scheduled Tribe
UR – Unreserved

Age Relaxations would be given as per following:

Sr. No	Category of Candidate	Age Relaxation
(a)	Scheduled Caste (SC) and Scheduled Tribe (ST)	By 05 years
(b)	Other Backward Class (OBC) Non - Creamy Layer	By 03 years
(c)	Person with Disabilities (PWD)	By 10 years (SC/ST) By 08 years (OBC) By 05 years (Unreserved)
(d)	All persons who have ordinarily been domiciled in Kashmir division of J & K State during 01-01-1980 to 31-12-1989	By 05 years
(e)	Children / Family members of those who died in the 1984 riots	By 05 years
(f)	Ex-Servicemen: (Details at Annexure ‘A’)	By 05 years

- Reservation for EWSs in direct recruitment is applicable as per DoPT OM No. 36039/1/2019- Esst (Res), dated 31.01.2019**

5) **How to Apply :**

1. Candidates are required to apply online only through MMRCL official website: **www.mmrcl.com --->Careers --> MMRCL Recruitment Advertisement 2019-04.**
(No other modes of application will be accepted).
2. Candidates are required to have valid personal E-mail ID & Mobile No. It should be kept active during the recruitment process. MMRCL will send intimation of personal interview and any other information regarding your application only through the registered E-mail ID.
3. The online registration will remain active from **10th December, 2019 to 24th January, 2020 only**. In order to avoid last minute rush, the candidates are advised to apply early enough. MMRCL will not be responsible for network problem or any other problem of this nature & non-submission of online application during the last days due to heavy rush etc.
4. All the fields in the online application form should be filled up carefully. There will be a pre-view of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of application, no modification will be permitted.
5. Candidates will have to upload scan copy of updated Resume, and passport size photograph (.jpg/ .jpeg) and recent pay slip in .pdf format along with their application.
6. Candidate are required to clearly indicate whether they are applying against the vacancy for consideration **on Deputation or Contract basis**.
7. Candidates applying on Deputation basis are required to forward their application in prescribed format on postal address given below along with (i) Latest Resume, photograph, all educational qualification certificates and all work experience certificates, (ii) No Objection Certificate (As per the enclosed format), (iii) Attested copies of ACR's/APR's of last 05 (five) years, (iv) Certificate stating that no vigilance case is either pending or contemplated against the officer, (v) No Penalty Certificate stating that no major/ minor penalty has been imposed on the officer or a statement giving details of major/ minor penalties imposed on the officer, if any, during the last 10 years.

Postal Address :

<u>THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED</u> <u>WITH</u> Name of the post _____ To, The Managing Director, Mumbai Metro Rail Corporation Limited, MMRCL –Line 3 Transit Office, E Block, Bandra Kurla Complex, Bandra (East), Mumbai- 400051
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6) **General: Most Important**

1. Age, qualification and experience would be as on **01st December, 2019**.
2. In case of educational qualifications, in addition to an institute being approved by UGC/ AICTE; the particular Degree/ Diploma awarded by that institute is also required to be an approved Degree/ Diploma.
3. While applying for the above post, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/ her are correct in all respects. In case, it is detected at any stage of recruitment that Candidate does not fulfil the eligibility norms and /or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment his/ her services are liable to be terminated.

- 4. MMRCL reserves the right to change the number of vacancies and cancel/ restrict/ modify/ alter and modify the recruitment criteria's during the recruitment process if required, without issuing any further notice or assigning any reason thereof.
- 5. Incomplete applications or applications received after the due date will be summarily rejected. MMRCL is not responsible for Loss/ delay in post.
- 6. MMRCL is not responsible for any printing error that might have inadvertently crept in.
- 7. **Candidates employed in Govt. Dept. / PSU/ Autonomous Body should forward their application through proper channel and must produce “NOC” from the present employer on the date of interview. (Format is enclosed below)**
- 8. No Travelling Allowances/ reimbursement will be paid to the candidate for appearing for Interview and pre-appointment medical examination.

7) **Important Dates:**

a)	Starting date for accepting applications	10th December, 2019
b)	Closing date for accepting applications	24th January, 2020

Date: 10th December, 2019

Place: Mumbai

Sd/-
(Ashwini Bhide, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.

ANNEXURE 'A'

Notes :-

- (i) An **ex-serviceman** who has once joined a Govt. job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-servicemen status for the purpose of re-employment in Govt. ceases.
- (ii) The relaxation in upper age limit is allowed on cumulative basis as per Govt. Guidelines.
- (iii) All persons who are eligible for age relaxation under 3(d) of the detailed AD must produce the domicile certificate at the time of interview from the district Magistrate in the Kashmir Division within whose jurisdiction he / she had ordinarily resided or any other authority designated in this regard by Government of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 01-01-1980 to 31-12-1989.
- (iv) **Ex-Servicemen (for all posts as indicated In the Detailed AD):**
5 years relaxation is allowed in case of Ex-servicemen. (including ECOs/ SSCOs) provided applicants have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within 06 months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability or have been released on account of physical disability attributable to military service or on invalidment. ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificate that they would be released on selection within three months from the date of receipt of offer of appointment.

Declaration to be signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and no material fact/information has been suppressed or concealed there from.

PLACE:
DATE:

SIGNATURE OF THE APPLICANT
NAME:

(Certificate to be furnished by the Employer/Head of office/ Forwarding Authority)

Certified that the information/ details provided in the above application by the applicant are true and correct as per the records. He/ She fulfils the eligibility criteria as prescribed for the grade applied by him/ her. **If selected, he/ she will be relieved immediately.**

It is also certified :-

- i.

That there is no vigilance / disciplinary case or criminal case pending or contemplated against Shri / Smt./ Ms._____
- ii.

That his / her integrity is certified.
- iii.

That the photocopies of the ACRs / APAR for the last three years are enclosed. (iv) That no major / minor penalty has been imposed on him / her during that last ten years or a list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).

Place: _____

Signature _____

Date: _____

Name _____

Designation _____

Tel. No. _____

Office Seal

List of enclosures: